WEFT Associates’ Meeting Minutes  

Thursday, March 7, 2019

Call to order at 7:07pm

Mike Feldman requested that all Associates sign-in and note their status (New, Lapsed, Associate, and Newly Lapsed) on the sign-in sheets. All attendees introduced themselves.

**Agenda:** Motion to approve the meeting agenda made by Jeff Machota, seconded by Rick Schoell. Agenda approved by unanimous vote.

**Minutes:** Motion to approve minutes from Dec. 5, 2018 Associates’ Meeting made by Jeff Machota, seconded by pretty much everyone in attendance (typos noted in Board report section). Minutes unanimously approved as amended.

**Board, Treasurer and Financial Development Reports - Sheri Williamson - BOD Chair:**

**BOD** - Sheri reported that Joan Dixon is still reviewing WEFT Bylaws. Paul Mueth asked if Joan has expertise with not-for-profit organizations and suggested that NFCB could help with our current documentation. Sheri reported that Joan is the Chair of Community Foundation of East Central Illinois. Sheri also reports that a U of I student group will be researching other radio stations for best practices and will provide a report to WEFT by semester’s end. Gina Pagliuso asked for an update on the Tower replacement. Robe Guennewig reported that FCC paperwork is ready to file and that WEFT is hoping to expand our reach by three additional miles to include Paxton and improved reception in Rantoul. Ed Mandel asked if WEFT is required to employ a Station Manager. Sheri reported that WEFT is currently seeking someone to be in the station to take phone calls and work on Underwriting. It was noted by Jeff Machota that when WEFT had CPB funding, a station manager was required. Since we no longer receive CPB funding, we’re not obliged to have a station manager.

**Treasurer** - Sheri reports $24K in checking account, $35K in Money Market Account plus Apple stock donation of approx. $40K. BOD is working to create a policy to accept stocks as donations. Sheri noted that all financial documents are available on the WEFT website, as Bob P (Treasurer) is unable to make this evening’s meeting.

**Financial Development** - Sheri reports that Spring Pledge Drive will take place from Tuesday, March 26 at 6pm through Friday, April 5 at 10pm. Co-host sign-up sheets are posted on the bulletin board at the station. Pledge Drive Training will take place at WEFT on Sunday, March 25 at 5pm. Pledge Drive theme is “Power Up Community Radio”.

**Human Resources Committee - Robe Guennewig - HRC Chair:**

Robe reported that the current HRC members are himself, Dave Witzany, Joy George and Mark Niswander. WEFT has a Conflict Resolution Policy in place and available for viewing on the WEFT website. Robe reiterated that no personal attacks are allowed on the WEFT listservs. Robe closed by quoting Ruth Bader Ginsburg “Fight for things you care about, but do it in a way that will lead others to join you”.

**Programming Committee - Gina Pagliuso - PC Chair:**

Open slots:
Handouts available at sign-in table and posted at the station

New Shows/Time Changes:
Withdrawn proposal - John Auten
Sounds of the Western Deltas - Joyce V and Mike P Tuesdays 2-4pm
Economic Update/We do the Work (syndicated) - moved from Wednesday 6-7 to Saturday noon-12:30
Magical Mystery Tour (syndicated) – aired three Saturdays noon-1pm. May be replacement for Friday Forum during semester hiatus.

Ended Shows:
Sense in Noise – Jonathon Marshall - Saturday 10pm-midnight
The World We Live In – Ben Theobald - Saturday noon-1pm

Airshifter classroom training was held on Feb. 17 – six attendees. Public Affairs training held in January – Carol Ammons attended and provided feedback on PA training materials.

Probationary Review conducted for “I Can Hear Music” – Barb T-Roberts Thursday Morning Menu show.

Listener complaint received for a program guest and Airshifter using the “R” word. Airshifter advised of complaint and made on-air apology.

PC Members/Elections: One Associate-elected PC seat available to be filled at this meeting. Four BOD PC seats are available.

Airshifter Tracking tool: Membership dues and Associate Meeting requirement emails sent out to Airshifters in arrears.

FCC Political File: Please report any Political Candidate appearances on-air so PC may add info to WEFT Political file. (municipal elections April 2).

Music Committee - Rick Schoell:
Rick gave a description of the Music Committee and reported that WEFT is in need of a Rock Genre Director.

Digital Library Committee - Fred Segovich - Acting DLC Chair:
Spinitron - Q4 2018 report marked as complete, Q1 2019 report is being prepared
DL archive collected by Bob P on 1/5/2019 – 13,471 CDs, 157,937 tracks. More help is needed to “rip” CDs.

Facilities issues:
Furnace filter changed on 2/6, furnace duct rattle may be draft motor failing, external speaker system was occasionally turned off. Please send email to wefto if problems are discovered to help improve overall services.

Engineering:
Viastreaming dropouts:
Bob has been rebooting weekly reboots of studio computer and WinAmp restarts to try to improve stability. Comcast service upgrade in November seems to have improved situation. We’ve experienced a few instances of a week or more with no drop-outs.

Hardware issues:
Bob rebooting studio computer on a weekly basis, applying any required system updates. Bob reported that the studio computer freezes – seems to be caused by leaving Firefox browser sessions left open. Via Stream user info tab seems to be a problem. Please close Firefox browsers when you finish your show. Question was raised about the possibility of moving away from Firefox. This may be possible in the future, but the current browser is tied into too many other operating systems.

CD Players: Bob and Zack have been doing maintenance on the CD players due to occaisional skipping - please report any problems.

Studio monitor failed and was replaced by Bob P.

WEFT converted to Spinitron V.2 on 2/25.

Checklist of scheduled activities created (change furnace filters/batteries in door lock, fire extinguisher inspection/maintenance

Please read wefto, don’t mess with things and communicate any issues that require attention.

**Additional Financial Development Report - Sheri Williamson - BOD Chair:**

Ed Hadley is almost done with new Underwriting brochure design. Sheri is currently working with Champaign Center Partnership. Financial Development Committee is getting ready to roll out new UW program and perform community outreach. Personal outreach by Airshifters to perspective underwriters would be helpful.

Question was raised if UW announcements should begin with “WEFT is supported by...” by policy. Suggestion was made to add “This hour of programming...” to UW announcements. Gina volunteered to review announcements for “readability”.

**Comments and Questions:**

None

**Elections/Nominations/Voting:**

**BOD** – Three open Associate-elected seats and one member seat available to be filled.

Jeff Machota nominated Bob Paleczny for a two year term/Barb T-Roberts seconded. Jeff had Bob P statement on-hand if anyone would like to read it.

Jeannie Covert nominated Barb T-Roberts for a two year term/Lorri Coey seconded. Barb sent out her statement via email and is currently the BOD Secretary.

Barb T-Roberts nominated Jeannie Covert for the open Member-elected seat (three months remaining)/Evelyn Underwood seconded. Jeannie stated that she feels she can offer a different perspective to issues before the Board.

Todd nominated Phil Orr – Phil declined the nomination.

Rick Schoell moved to close nominations/Gina P seconded. Nominations closed by unanimous vote. Dave Witzany and Todd Hunter to act as election proctors.

Paul Mueth asked if the BOD vote could be accomplished by affirmation. Mike Feldman explained that we do secret ballots for a reason (no pressure/influence) and that paper ballots provide accurate paper trail of votes.
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Programming Committee - One open Associate-elected seat available to be filled.

Mike Pasteris nominated Britta Langsjoen for a two year term/Barb T-Roberts seconded. Jeannie Covert moved to close nominations/Gina P seconded. Nominations closed by unanimous vote.

Associates’ Executive Committee - All seats available to be filled.

Barb T-Roberts nominated Mike Feldman/Mike Pasteris seconded. 
Lorri Coey nominated Mark Niswander/Jeannie Covert seconded. 
Lorri Coey nominated Ed Hadley/Jeannie Covert seconded.

Rick Schoell moved to close nominations/ Gina P seconded. Nominations closed by unanimous vote.

AEC nominees made brief statements/asked questions:
Evelyn Underwood believes that the AEC should meet more often.

Ed Hadley stated that he has been taking notes for the AEC Secretary. Ed would also like to know if meetings are being held to review/change the Bylaws. Sheri stated that Joan Dixon is still in the document review stage. Ed would like to be on any review committee that is formed.

Bill Saylor asked where the AEC fits in the WEFT Bylaws review. Mike Feldman stated that he believes that the AEC should have a role in the process.

Mike Feldman discussed weftx@weft.org (executive committee email address).

Jeff Machota moved to close discussion/Bill Saylor seconded. Discussion closed by unanimous vote.

New Business/Open Announcements:
None

Election Results:

BOD – Bob Paleczny and Barb T-Roberts elected to two-year terms, Jeannie Covert elected to open member—elected seat (three month term)

PC – Britta Langsjoen elected to two year term

AEC - All members re-elected to one year terms (Mike Feldman, Mark Niswander, Evelyn Underwood, and Ed Hadley)

Ed Hadley moved to adjourn the meeting at 9:00pm/Jeannie Covert seconded the motion. Meeting was adjourned by unanimous vote.

Corrected and approved: 5 June 2019 - Mike Feldman

Recorded: Gina Pagliuso, edited: Mike Feldman