

**WEFT Associates Meeting DRAFT Minutes**  
**Wednesday, December 7, 2022**  
**7:00 pm - 9:00 pm**  
**On-Line via <https://zoom.us/> ID: 811 895 6459; telephone call-in #**  
**312 626 6799**

**AGENDA ITEMS**

- I. **Call to Order:** Mike Feldman (MF) @ 7:22 pm. MF was late joining after problems with the zoom client; the gavel fell after introductions.
- II. **Introductions:** While waiting for MF to join, introductions got under way without him. Introductions, as well as the zoom participant list serve to generate the attendance list at the end of these minutes. If you were missed, please let MF know.
- III. **Approval of the Agenda:** Gina Pagliuso (GP) moves to approve, Evelyn Underwood (EU) seconds. Approved via acclamation.
- IV. **Approval of the Minutes:** September 1, 2022 – MF (author) and GP offer corrections, Todd Hunter (TH) moves to approve, Barbara Tompinski-Roberts (BT) seconds. Approved via acclamation. Again MF points out that the AEC Secretary left to join the board, and the chair is keeping the minutes notes in addition to presiding over the meeting.
- V. **Approval of the Associates SOP:** The Associates Committee Standard Operating Procedures expires every three years, and MF should have offered an updated version at the September meeting but didn't. The only changes from the 2018-2021 version of the Procedures was to revise the dates. TH moves to approve, and Kevin Elliott (KE) seconds. Approved without objection.
- VI. **Reports from Committees & Board:**
  - A. **Board of Directors:** Vicki Niswander (VN) reports that there was no board meeting in November; it fell victim to the email list-server outage. The next BoD meeting will be the December meeting on January 9, 2023 and the January meeting moves to the 30th. The most significant BoD action since September was to approve the purchase of a new air conditioner for the transmitter building. The new A/C is installed and the transmitter is no longer overheating. Also parts are on order to repair the old A/C. In September the board rescinded the suspension of John Wasson, who isn't returning to WEFT but appreciated the gesture. VN noted that with Craig Koslofsky (CK) on sabbatical, the BoD is down to five members and encourages anyone interested in serving to throw their hat in the ring.
  - B. **Treasurer's Report:** – Mark Niswander's (MN) report was shared and a

revised report is included below. MN notes our current balance has dropped about \$15K in the quarter. About \$9K of that was equity devaluation, and total assets are about \$212K. Pledge income was down; nearly half of the prior year. There was \$9K+ expenses for the A/C, and several annual bills were paid. Bob Paleczny (BP) points out missing insurance payments on the report then there was some discussion of separate power billings and upcoming rate changes.

- C. **Governance Committee:** no report. VN and GP hope to resume work on revised bylaws and SOPs.
- D. **Human Resources:** no report.
- E. **Programming:** GP provides attached report. The only new show is Don Hittle's (DH) jazz strip slot. Bill Saylor is continuing the Prairie Monk show through Christmas; Dave Monk passed a few days before the meeting.
- F. **Music:** Anthony Santarelli gives a shoutout to all MC members for the ongoing work of processing new music (more digital than physical), maintaining contact with the labels, and reporting spins. The MC is compiling data on shelf space to understand if we need changes. They are seeking new members to support Urban and Hip Hop, and Rock genres. Andrew Cardinal and DH have joined for Industrial and Jazz respectively.
- G. **Digital Library, Eng., Bldg.:** BP provided the attached report. Sound Exchange reports filed and are OK but BP doubts their accuracy. BP explained the web services that Dreamhost provides at weft.org and explained the outage for the mailing lists server that affected WEFT-o, WEFT-b, etc. The FCC is planning new requirements for the Emergency Alert System, but we are up-to-date on the firmware to support them. There are still EAS audio issues to address, but automatic test alerts go out to air. BP mentioned changing vendors for the transmitter A/C and we're looking at upgrading the transmitter power supplies next year. He also mentioned planning for having to move the Station-Transmitter-Link, and Dave Vollenweider's (DV) project to automate monitoring for things like dead-air and now there are email alerts being sent to a few individuals. Other topics are studio maintenance tasks like CD players, computer settings, resetting the clocks and changing the filters. Reflected power at the transmitter is a concern the team is investigating.
- H. **Financial Development:** VN reports on tee shirts for fall pledge drive premiums. Thanks to Cope Cumpston (CC) and a young artist named Saba for producing the the layout and artwork for the Winter Appeal letter that is about to be mailed, and for the web site donations page. Concern about 50% tee price increase.

- I. **Remote Access Team (RAT):** GP provides attached report. Things stable with 13 home-produced shows per week vs. 43 in-studio. There was one glitch in October where the Zara computer hung and needed rebooting. GP notes that some in-studio air shifters will be away, but they can produce and upload shows as needed.
- J. **Community Outreach:** TH reports that Outreach is meeting monthly. CC has joined and asks how to attract more non-WEFTies to WEFT. Seasonal tabling has dropped off; special thanks to Denise Curia for the Farmers' Market and to VN and MN for Friday Night Live tables. MF asks about the WEFT billboard, and yes, it came and went at a bargain rate.
- K. **Comments & Questions from Associates:** None.

VII. **Voting:**

- Board of Directors (2 + 2 seats) - no nominees.
- Programming Committee (1 seat) - GP nominates Don Hittle and he is elected.
- AEC - (2 seats) Dave Vollenweider nominates himself to fill empty secretary slot and is elected.

VIII. **New Business:** nothing new, but BP and others continued the discussion of Dreamhost - 16 years of web and mailing list service for zero dollars and only 2 major problems in that time. The discussion extended to general internet outages (no streaming or dropbox) and show archiving. We showed off some puppies on zoom.

IX. **Adjournment:** at exhaustion of agenda @ 8:45 pm.

*NEXT ASSOCIATES MEETING IS*  
**Thursday, March 2, 2023**

*via Zoom meeting? (TBA), 7pm*

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**Treasurer Report - December 2022 Associates Meeting – 12/7/22****Account Balances**

Account Type	Account Number	Balance
Checking	XXXXXXX3669	\$37,866
Money Market - Savings	XXXXXXX7414	\$83,911
Deposit Account Totals:		\$121,777
(September Chk \$52,932 and MM \$83,909, total \$136,840)		
Equities: 486 x APPL \$140.94 + 3000 x PSEC \$7.16		\$89,897
(September APPL=\$75,816, PSEC=\$22,440, total \$98,256)		
TDA Cash (dividends)		\$1124
Total Assets		\$212,798

**Income:**

**Fall PD** \$7956 (Summer appeal \$2564, Spring PD \$12,216)

**Donorsnap:** Aug \$2765, Sept \$2079, Oct \$6456, Nov \$3116

**Underwriting:** \$0

**Yearly Income** – 2022 – \$56.8K; 2021 - 103K; 2020 - \$72K; 2019 - \$91K; 2018 - \$99K

**Expenses:**

Transmitter A/C repairs \$1395, replacement \$7950

Annual bills – Hartford Insurance (building) \$4127, NFCB \$1275, Beehive BOD insurance \$870, Pacifica \$525, Spinitron \$816

Monthly Bills – Tower \$805, Constellation \$225, Comcast \$320, AT&T \$85, ABC Sanitary \$30, Sanitary district \$18

Tower electric - Oct & Nov \$1090 each month, Sept \$1318

Studio gas & electric -- ~\$170 monthly

Minuteman – Fall 2022 Pledge Drive mailing \$376

Robeson's Inc -- \$175 (billboard)

**Upcoming expenses:**

Old A/C economizer repair – \$567 est.

**Minuteman – Winter 2022 Appeal mailing \$376**

New/Time Change Shows:

Jazz Intersections – Don Hittle Tuesday 9-11:30am began Sept. 20

Prairie Monk – Bill Saylor will continue to cover the show until Dec 25

“En Comunidad” – co-hosted by Kelly Valle and Mariana Ortega will begin broadcasting on Sunday 3-4pm after the New Year

Alternative Radio – will move to Wednesday 7-8pm once “En Comunidad” begins airing

Magical Mystery Tour/On the Ground/Behind the News rotation Wednesday 6-7pm

Sunday Morning Gospel – PC will work with current Airshifters/guests to train and restructure (Greg Harris retirement?)

Celtic Music Go Bragh Go Bragh – Juliet Youngren looking for an alternating co-host

Senor Blues – Craig Koslofsky hiatus until summer 2023. Sub opportunity

Atomic Age Cocktail Party – Jason Croft’s new show on WILL that WEFT may carry

Special Programming:

aTrain and Bryan Wilson live in the Great Hall Oct. 20 1-2pm (Folk Roots tie-in)

Possible airing of Patrick Stewart’s “A Christmas Carol” Monday Dec. 19 6-8pm

Possible airing of “The Goblin and the Gravedigger” Wednesday Dec. 15

Ended Shows:

Friday Forum has ended for the semester - back on air in January/February Wednesday 6-7pm

PC Membership/Open Seats:

Two Associate-elected seats are available for election this evening and two BOD elected seats are available – please see Gina for BOD election procedure if interested. Gina, Vicki and Kristy re-elected to Officer positions to expire at the second PC meeting in September, 2023.

PC working on:

Due to continued Covid-19 considerations, the PC has been conducting meetings via Zoom. The PC was able to meet regularly from Sept 13, 2022 through Nov. 22, 2022.

“Jazz Intersections” 13 week Probationary Program review due for presentation in December.

Airshifter tracking tool – reminder emails went out to any Airshifter that has not attended two Associates' meetings in the past year (21 Airshifters) and all Airshifters in arrears with their membership dues (10 folks) on Dec 4 and 5 (15 meeting/7 dues prior to Sept 1 meeting).

FCC Classroom training was held on October 26 – six trainees attended. Currently working on completion of booth training.

**PC Report for December 7, 2022 Associates' Meeting (con't.)**

Current Open Show Time Slots:

**Sunday**

Freeform Overnight 4-6am

**Monday**

Freeform Overnight midnight-6am

Monday Morning Menu 6-9am

Monday Morning Jazz 9-11:30am

World Beat 2-4pm

**Tuesday**

Freeform Overnight midnight-6:30am

World Beat 2-4pm

**Wednesday**

Freeform Overnight midnight-6am

Morning Menu 6-9am

The Courier 4-6pm (Excellent volunteer opportunity)

7-8pm Open Format

**Thursday**

Freeform Overnight midnight-6am

World Beat 2-4pm

Roots, Rock Reggae collective (3 weeks/month open)

10pm-midnight Open Format

**Friday**

Freeform Overnight midnight-6am

Friday Morning Jazz 9-11:30am (pending Proposal)

The Courier 4-6pm (Excellent volunteer opportunity)

Blues Live Collective 8-10pm (1 week/month open)

10pm-midnight Open Format

**Saturday**

Freeform Overnight midnight-6a

8-10am Open Format (every other week)

3-5pm Open Format

Program proposal forms (hard copies) are in PC binder in the back studio. Digital versions found at [http://new.weft.org/about/show\\_proposal.html](http://new.weft.org/about/show_proposal.html) and may be emailed to [programming@weft.org](mailto:programming@weft.org).

**Digital Library - Associates Report**  
**Zoom Meeting 7:00 - 12/07/2022**

1. Sound Exchange:
  - a. 4 th Qtr. - 2 weeks reporting done in Nov. - Report due early January 2023
  - b. Spinitron playlist file uploaded & 2 errors fixed
  - c. Viastreaming file -data formatted & uploaded
  - d. Jeff Cabiness email 11/18/22 - WEFT 3 rd Qtr. Status = Complete and ATH =4156
2. Dreamhost:
  - a. Discussion List Outage 11/26/22 thru 11/29/22  
possible replacements, Slack (Ian's comments) Jermaine's www.gaggle.email  
possible use of WEFT's Google Domain
  - b. Further issues with listserves apparently resolved?
3. EAS - Emergency Alert System:
  - a. Start working on new FCC requirements (thanks to Bruce's heads up and NFCB)
  - b. Dave V. working on new requirements
  - c. Upcoming NFCB online seminar 3:00 PM 1/26/23
  - d. Bob verifies WEFT is at current firmware revision levels - Supports CAP
- Part II - leftovers
  - a. Signal levels - we still need to drop input levels to 0.0 and finish adjustments
  - b. EAS added to AST 11/22
4. Tower/Transmitter
  - a. New AC Unit at transmitter site - now working with Lanz (previous 217)
  - b. sent pics of new AC unit to AMT site manager (204196), Travis Rausch.
  - c. Repair of wall AC unit, Economizer motor was bad, Lanz replaced with part from old non-working unit. Quote from Lanz for \$567 parts & labor. Parts ordered  
Mark has thermostat that should work
  - d. Then set wall unit about 5 degrees higher than mini split
  - e. Looking for a digital copy of manual for DL Google Drive
  - f. Possible Transmitter Power Supply upgrade (4 of them) - next year on a grant
5. Engineering / IT - Part 2
  - a. new hotel on Neil will block our STL line of site to transmitter  
Possible STL reroute - Huntington Towers via Blind Pig  
Possible alternate - WEFT to Inman Bldg. to Transmitter (AS intro)  
Write up space/facilities needs for proposal
  - b. build mast stand for Blind Pig roof - or buy Solid Signal EasyUp
6. Monitoring System
  - a. Bob & Gina's email addresses added to Monitoring 11/11/22
  - b. Dave V. report on backup system, pricing on racks and hard drives
  - c. Dave V. needs more than 24 hours notice to modify Nagios monitoring
  - d. Dave V. working on a test VPN and a test XMPP messaging servers

e. See above for Dave V. as point man on new FCC EAS requirements (Item 3)

7. Recent Issues

- a. agreement with Feldman to order 1 Denon 500, swap for Numark in Back Studio
- b. Ed's issues with VNC/Dropbox 10/30, old Apple OS?
- c. Dead Air 11/6 3:00 - 6:00 am Ed didn't realize Zara was minimized on taskbar
- d. Gina reset clocks, clock in mixing board and outside speaker timer 11/6 (DST)
- e. November is scheduled for battery replacement in Front Door lock - Change combo?
- f. Furnace filter replacement, ordered 2, installed 1 - 11/17/22 (next 6 months)
- h. Great Hall computer slow - reported to Gina 11/2/22 @10:37 pm  
Set notifications to display Safe to Remove (USB)  
chkdsk = no major errors, sfc /scannow = no major OS corruption  
Runs better now - very few errors in Event Viewer logs
- i. Witzany - Umphree McGee cussword (6:50 pm 11/26/22) - Bruce found & deleted
- j. Kristy reports CD Player 2 skipping 12/4/22

8. Comp 1

- a. Music Committee asked for larger version of Zara library, and ability to play
- b. 4 TB hard drive attached to Comp 1 9/24/22
- c. External HD has complete Zara Music Library

9. Library ripping /archiving

- a. Talked to Ian for new RPM - will do after Bob returns from Delta trip
- b. Andrew C indicated he's doing most ripping on downstairs collecting computer
- c. Typically audio files collected 1 st week in January and July

10. FCC:

- a. Public File: Q4 Issues and Programs - due 1/10/23
- b. Gina preps file - Bob formats and uploads to WEFT's FCC Public File
- c. Called FCC - Public File doesn't display current FCC license, ticket opened
- d. See new FCC EAS Requirements listed above (Item 3)

11. Engineering / IT - Part 3 Roof

- a. Mike suggests FM antenna on top of STL mast - mount solidly

(Email from Dreamhost Support apologizing for outage on WEFT's email listservers omitted from this report.)

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## **RAT (Remote Access Team) Report for Dec. 7, 2022 Associates' Meeting**

As of November 28, 2022, 13 shows per week were being home-produced and 43 shows per week were being produced in-studio. The balance of 24 shows per week was being covered by RAT member remote operations (Courier/Informational programming/Zara).

As of October 25, 2022 13/43/24

As of September 26, 2022 13/42/25

Remote Access “glitch” on October 11 while RAT member was in the booth – studio computer reboot corrected the issue.

WEFT RAT continues to support Airshifters who choose to remain at home via remote Zara coverage or through facilitation of the broadcast of home-produced programming.

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2022-09-01 WEFT Associates Meeting Attendees

Tim Burnett  
Andrew Cardinal  
Denise Curia  
Darius Deloye  
Kevin Elliott  
Richard Esbenshade  
Mike Feldman  
Jason Finkelman  
Indranil Gupta  
Edwin Hadley  
Ian Hammond  
Don Hittle  
Todd Hunter  
Shaun Mills  
Mark Niswander\*  
Vicki Niswander\*  
Gina Pagliuso  
Bob Paleczny\*  
Kristy Rice  
Anthony Santarelli  
Barbara Tompinski-Roberts  
Evelyn Underwood  
Dave Vollenweider

\*BOD members (ineligible to vote in Associate proceedings)

Members with excused absences

Richard Bressler  
Jeanie Covert  
Cope Cumpston  
Craig Koslofsky  
Jeff Machota  
Rick Schoell  
Zack Widup.