

WEFT Associates Meeting Draft Minutes

Wednesday, June 7, 2023

7:00 PM to 9:00 PM

Online Via <https://zoom.us/> ID: 811 895 6459 Phone call-in: 312 626 6799

Agenda Items:

- I. Call to Order: Mike Feldman (MF) called meeting to order at 7:04 PM.
- II. Introductions: This and the Zoom participant list make up the participant list at the end of this document.
- III. Approval of Agenda: Rich Bressler (RB) moved to approve agenda, Rick Schoell (RS) seconded. Approved at 07:22 PM.
- IV. Approval of the Minutes: Gina Pagliuso (GP) moved to approve after amending several spelling corrections, Zach Widup (ZW) seconded. Amended minutes approved at 7:24 PM.
- V. Reports from Committees & Board:
 - a) Station Manager: Eric Bohan (EB) is new part-time Station Manager. After giving a more thorough introduction announced that he wants to get together with everyone to find out what's working and what may need improvement. Will be in office on Tuesdays, Wednesdays, and Thursdays with Mondays and Fridays being floaters. Will also meet by appointment.
 - b) Board of Directors: Vicki Niswander (VN) gave the BoD and Financial Development reports at the same time but will keep separate here in the minutes. One person asked to run for a spot on the BoD though member election. Audree Fisher (AF) will run as Board-elected member at June BoD meeting. She encouraged other "strong" people to run and mentioned that people can run via the BoD or a member election if not through the Associates.
 - c) Treasurer's Report: See attached report for full details. Mark Niswander (MN) reports \$79k in savings, a little less than \$28k in checking.
 - d) Governance/Human Resources: GP had no report from either of these committees.
 - e) Programming: GP sent report attached. Celtic Music collective is back down to 2 members. "The Bachelor Pad" is no longer airing and if we wanted to pick up Jason's new show we would have to join PRX. One Associates-elected seat open. Continues to hold meetings via Zoom and met regularly since the last Associates meeting but did cancel 2 meetings due to people traveling and there being a light agenda. Received an email regarding content on a public affairs show but no action taken after it was determined that no speech on it violated any FCC rules other than informing the concerned party of the results. FCC airshifter meeting scheduled for June 20. Some music with cuss words was included in Digital Library that shouldn't have been.
 - f) Music: RS reports that they meet on the third Monday of the month at 6:30 PM. They're continuing to add music and are looking at managing the Great Hall shelf space.
 - g) Digital Library: Bob Paleczny (BP) sent attached report. Meets first Monday of the month at 6:30 PM via Zoom. ViaStreaming only supplied log for the last 4-5 days for Spintron reporting in May. Tom at Spintron recommended switching to Broadcast Tool and Die, who will also help prepare log files for us. Bill, Zach, and Bob went to the transmitter and found reflected power readings to be accu-

rate but a discrepancy between what Zach's wattmeter showed and what the transmitter reading was: 4.5 kW for the transmitter reading versus 3.5 kW for the wattmeter. EAS: SAGE hasn't released firmware update yet, will cost \$150 to upgrade ENDEC so it will be compliant with new FCC rules regarding CAP EAS messages; deadline to be compliant is the end of this year. Airshiffters need to stop and close Zara instead of just minimizing it. A new CD player is in the back studio as CD 2 if airshiffters want to get familiar with it. Plays tracks continuously by default so airshiffters will need to change it to single mode manually.

h) Financial Development: VN reported in combination with BoD report. Summer appeal letter is almost ready to go. WEFTFest is scheduled for October 1 at Seven Saints. All the musicians are scheduled, including Kayla Brown, Occasional Cajun Band, and an as-yet-unnamed band put together by Shawn Cutsko.

i) Remote Access Team: GP reports that 13 shows a week are produced at home, 47 shows total are pre-recorded and the RAT covers 22 of them. The RAT environment has been stable. GP echoes BP's instruction for airshiffters to stop and close Zara instead of minimizing it.

j) Community Outreach: Andrew Cardinal (AC) reported that they've set up stands at various farmers' markets in Champaign, Urbana, and Savoy. They've also set up a table at Friday Night Live.

VI. Voting: There was one seat open each on the Board of Directors, in the Programming Committee, and on the Associates' Executive Committee. VN nominated Craig Kroslofsky (CK) for the BoD seat, GP seconded. CK accepted the nomination. MF opened the floor to questions for CK or a further statement, to which CK provided a further statement. CK also elected to take a full 2-year term if voted in. No nominations for PC or AEC seats, though GP mentioned DeMica Light (DL) but they were ineligible to run until the next Associates' Meeting. Craig was voted in to the BoD unanimously with 18 votes.

VIII. New Business: None brought up after MF asked for any.

XI. Adjournment: Officially adjourned at 8:22 PM.

Next meeting is Thursday, September 7 @ 7 PM via Zoom.

**WEFT treasurer
report - June
2023**

Current balances

Savings account		\$78,915
checking account		\$27,886
TD Ameritrade cash		\$8,905
PNC CD (3.25% yield at 8 mo)		\$5,000
PayPal		\$207
	<i>Total</i>	\$120,913

Stock

				Sold 50 sh AAPL @178.10 on
AAPL	636	\$177.76	\$113,055	5/31/32
PSEC	3000	\$6.38	\$19,140	
	<i>Total stock value</i>		\$132,195	
	<i>Total assets</i>		\$211,110	

Monthly activity

Income

Donations	March	\$7,319
	April	\$3,511
	May	\$2,812
	Community shares	\$1,012
Spring Pledge Drive (final)		\$8,963

Bills paid

American Tower	\$805
	(2
Ameren (trnsmttr)	\$2,079 months)
Ameren (studio)	\$122
Constellation	\$104
Comcast	\$329
Ameritech	\$85
DonorSnap	\$79
CFECI	\$5,027
Broadcast Electronics	\$16,700

WEFT Associates Committee Meeting Minutes

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Eric Bohlen	\$599
Paychex TPS taxes	\$550
Paychex EIB invoice	\$128
Paychex payroll	\$1,378
CD player	\$230
Misc	\$183
Total	\$28,398

Notes

Major contributor donating
\$500/month for a total of
\$15,000 in honor of UIUC
Physics prof. Jim Wiss
Appointment on Friday to trans-
fer another \$20,000 into CD.

PC Report for June 7, 2023 Associates' Meeting

New/Time Change Shows:

On the Move – Herbert Burnett subbing for Evelyn Underwood Sunday 4-5pm
Celtic Music Go Bragh Go Bragh – Juliet Youngren/Bruce Zimmerman/Dan Plyukhin co-hosting
Magical Mystery Tour/On the Ground/Behind the News rotation Wednesday 6-7pm
Senor Blues – Craig Koslofsky is back in town. Thanks to Aaron S for subbing while Craig was away.
Roots & All – Jeff Zolitor to begin broadcasting live in-studio Monday, June 12.

Special Programming:

5.6.7.8's in conjunction with Matsuri/S Freakout crew– Friday, May 5 8-10pm didn't work out

Ended Shows:

Celtic Music Go Bragh Go Bragh – Dan P leaving the collective and Wednesday Courier coverage
Friday Forum – summer hiatus until mid-September Wednesday 6-7pm
Bachelor Pad – Friday 10pm-midnight

PC Membership/Open Seats:

One Associate-elected seat is available for election this evening and three BOD elected seats are available – please see Gina for BOD election procedure if interested.

PC working on:

The PC has continued holding meetings via Zoom. The PC was able to meet regularly from March 14, 2023 through May 23, 2023 (two cancelled meetings in the quarter for travel/non-pressing agenda items).

The PC received an email from a concerned party regarding content discussed on a Public Affairs show in mid-April. The PC reviewed the content of the show and determined that the disclaimer had been read and no speech violations occurred. The concerned party was made aware of the PC's investigation/show evaluation. No further action is required.

Gospel Zara playlist created – thanks to Don Hittle and the DLC for collaborating on this project. Still need to address the processing of digital downloads (Gospel and Celtic) through MC/DLC.

Airshifter tracking tool – reminder emails went out to any Airshifter that has not attended two Associates' meetings in the past year (16 Airshifters) and all Airshifters in arrears with their membership dues (9 folks) on June 3 (16 meeting/7 dues prior to March 2023 meeting).

FCC Classroom training will be held on June 20 at 6:30pm via Zoom. Booth training of interested folks that went through classroom training in April is just about complete.

Reminders:

Repeat of Q1 reminder - Please be aware of the content you're airing (or uploading to the Digital Library). Recently, there has been a "rash" of "cuss" words heard over the air (some nested in Zara playlists, some in Airshifter curated shows). FCC Safe Harbor is 10pm-6am – an Ongoing Indecency Waiver is required to air this type of content. Waiver applications (for PC consideration) are available on request.

PC Report for June 7, 2023 Associates' Meeting (con't.)

Current Open Show Time Slots:

Sunday

Freeform Overnight 4-6am
Open Format 11am-noon

Monday

Freeform Overnight midnight-6am
Monday Morning Menu 6-9am
Monday Morning Jazz 9-11:30am
World Beat 2-4pm

Tuesday

Freeform Overnight midnight-6:30am
World Beat 2-4pm

Wednesday

Freeform Overnight midnight-6am
Morning Menu 6-9am
The Courier 4-6pm (Excellent volunteer opportunity)
Open Format 7-8pm

Thursday

Freeform Overnight midnight-6am
World Beat 2-4pm
Open Format 5:30-6pm
Roots, Rock Reggae collective (3 weeks/month open)
Open Format 10pm-midnight

Friday

Freeform Overnight midnight-6am
Friday Morning Jazz 9-11:30am (pending Proposal)
The Courier 4-6pm (Excellent volunteer opportunity)
Blues Live Collective 8-10pm (2 week/month open)
Open Format 10pm-midnight

Saturday

Freeform Overnight midnight-6a

Open Format 8-10am (every other week)

Open Format 3-5pm

Program proposal forms (hard copies) are in PC binder in the back studio. Digital versions found at http://new.weft.org/about/show_proposal.html and may be emailed to programming@weft.org.

RAT (Remote Access Team) Report for June 7, 2023 Associates' Meeting

As of May 22, 2023, 13 shows per week were being home-produced and 47 shows per week were being produced in-studio. The balance of 22 shows per week was being covered by RAT member remote operations (Courier/Informational programming/Zara).

As of April 24, 2023 12/44/24

As of March 27, 2023 12/42/26

WEFT RAT continues to support Airshiffters who choose to remain at home via remote Zara coverage or through facilitation of the broadcast of home-produced programming.

Digital Library Committee – Report to Associates 6/7/23
June 2023 Associates Meeting

1. Viastreaming
 - a. Viastreaming log file for May incomplete only 5/27 thru 5/31
 - b. Will have to redo Spintron End Time/Duration 2 week reporting
 - c. Prior Viastreaming issues 3/28/23, 4/25/23, & 5/3/23
 - d. Redo Spintron End Time/Duration for 2 weeks beginning Saturday at midnight
 - e. Move to new Streaming Service <https://broadcasttool.com/> - \$24/month
 - f. Waiting on setup of new streaming server
 - g. Spintron Ark down several times for hours
Tom (Spintron) changed setting (faster reconnects) for WEFT 4/5/23 see if it helps?
2. Sound Exchange: -
 - a. No Viastreaming data for reporting period start 5/7/23
 - b. Redo 2nd Quarter reporting in June?
 - c. Q1 – 2023 Complete ATH = 5634 as per Jeff Cabiness via email to Bob 5/19/23
 - d. 4th Qtr. report marked as Complete ATH = 1511 Jeff Cabiness via email to Bob 3/3/23
3. Engineering / IT - Part 1
 - a. Concerns about gradual rise in reflected power over the last year
Bill, Zack & Bob visited transmitter Monday 4/10/23
Tested with Bird Wattmeter, Wattmeter show less power than Front Panel
Bill to contact BE with questions about calibration
I believe I have laptop, terminal program & cable to talk to transmitter 9 pin serial port
 - b. Transmitter Power Supply ordered (4 of them) – no word on delivery
 - c. New batteries in Transmitter thermostat, BARD AC Unit back working
4. EAS - Emergency Alert System:
 - a. SAGE Firmware update to Rev96 available in June for \$159 (thru BSW)
 - b. Download & Update Firmware, needs to be completed by Dec '23
 - c. Signal levels – drop input levels to 0.0 after firmware update
 - d. NOAA Weather Radio station WXJ-76 is back on the air, WEFT receiving
5. FCC:
 - a. Public File: Q4 Issues and Programs -next due 7/10/23
 - b. Gina preps file – Bob formats and uploads to WEFT's FCC Public File
 - c. slowness with FCC Public File website 1/10/23 Warning still posted 6/5/23
<https://www.fcc.gov/available-support-services>
 - d. Previous 4/10/23 uploaded 4/3/23
 - e. See new FCC EAS Requirements listed above CAP done by early Dec 2023

6. Recent Issues

- a. CD Player issues – Gemini ordered delivered 6/3/23?
- b. Installed in Back Studio - Training on use
- c. Kristy WMW show not in archive
- d. Dead Air Sunday am, training on use of Zara - Stop & Close
- e. To do list - 1) Furnace filter replace 2) Front Door lock batteries – Change combo?
3) Bathroom light & fan

2023-03-07 WEFT Associates Meeting Attendees

Rich Bressler
Andrew Cardinal
Lorri Cori
Cope Cumpston
Denise Curia
Dr. Evelyn Underwood
Mike Feldman
Indy Gupta
Edwin Hadley
Ian Hammond
Todd Hunter
Adrian Lugo
Jeff Machota
Mark Nieswander
Vicki Nieswander
Gina Pagliuso
Bob Paleczny
Kurt Paul
Kristi Rice
Rick Schoell
Bill Seilor
Dave Vollenweider
Zack Widup