

WEFT Associates Meeting**Wednesday, June 5, 2019 7:00 pm - 9:00 pm****Community United Church of Christ - 805 South 6th St., Champaign, IL****AGENDA**

- I. **Call to Order** Mike Feldman, at 7:07pm
- II. **Introductions** Completed at 7:13pm
- III. **Approval of the Agenda** Bill Saylor moved to add discussion of the 4th of July parade; Todd Hunter (TH) added discussion of all volunteer opportunities under New Business. Bob Selby moves; Brian Teague seconds. Passes by acclimation.
- IV. **Approval of the Minutes** Mar 7, 2019 meeting minutes. Minor typos identified. TH moves to approve; Gina Pagliuso (GP) seconds. Passes by acclimation.
- V. **Reports from Committees & Board;**

A. Board of Directors Sheri Williamson (SW) discussed list of potential events to volunteer. The list had been sent by email. Students from the Uofl College of Business provided many recommendations on how WEFT could expand and retain people. PowerPoint presentation of recommendations sent out via email. SW provided update on Joan Dixon's review of the WEFT Bylaws - expecting recommended changes by the end of July 2019. Considering holding coffee sessions to brainstorm ideas. Updated Associates on the Administrative Assistant part-time position for WEFT. Approximately 45 resumes received. Trying to determine the proper title and if contract is needed, who the hiring committee is, what the deliverables should be, and who the supervisor will be. SW discussed airshifter use of social media to improve reaching listeners. SW developing Google folder to archive information for reference such as approved policies and to keep people aware of ongoing activities, etc.

B. Treasurer's Report Bob Paleczny (BP) reported on WEFT's finances. We have ~\$37,720 in checking, \$35,000 in savings, \$120 in PayPal for a total of \$72,888. Compare to total of \$59,565 in March 2019 and \$46,900 in January 2017. Income has come from: \$6600 from Illinois Arts Council grant, Spring Pledge Drive of \$13,754, Underwriting (since 10/1/18) = \$5759. Typical *monthly* expenses are: \$715 tower rental, \$963 electric, \$72 telephone, \$335 Comcast, \$79 Donorsnap. Paid Weiskamp \$650 for t-shirts, MinuteMan Press \$570 for 2 mailings, \$460 for 1 year to bookkeeper. We may need to begin paying Pacifica again for use of their syndicated shows that we air.

C. Human Resources Robe Guennewig (RG) pronounces all is well and there is nothing to report.

D. Programming GP reported on several time changes and new shows. The PC is performing show follow-ups and reviews. The PC has 4 open seats. The PC is working on an airshifter tracking tool that would monitor airshifter's dues and Associate meeting attendance. The PC has had closed sessions to discuss changes to the sexual harassment policy. Will send recommendations to the BOD. New airshifter training session held June 2 for 6 people. Plea made for evening and weekend airshift trainers. Questions were asked if WEFT should be performing a criminal background check on new airshifters. What about current airshifters? Cost \$30-40 each. What is the accept/reject criteria? No decisions reached.

E. Music Barb Trumpinski-Roberts reported on culling CDs. Stacks of CDs for show preparation need to be labeled with name of show and date.

F. Digital Library, Eng., Bldg. BP reported frustration on trying to solve the CD players skipping on the first track of most CDs. Has purchased new transport for ~\$77. New CD player is ~\$220. Considering purchasing a different brand of CD player. BP mentions that the streaming computer wiring is weak but Mike Feldman has a plan for repair. RG repaired the HVAC fan. The SoundExchange report is done for past 2 quarters. Radio Free America (RFA) has had problems with show end-dates. BP spent much time resetting everything as of one week ago. BP mentioned that WEFT shows on RFA typically get 2-6 plays; Jeff Machota's tribute to Tom Painter got ~90 plays. RG reported concern of on-air distortion occurring randomly. Recordings may help to isolate and identify cause. The FCC application was submitted 2 weeks ago; usually takes the FCC ~1 month to process/approve, then we will order the new antenna. BP has obtained a new, used Zara computer with 1TB hard drive and 8MB RAM with Windows 7 to be installed soon.

G. Public Relations Vicki Niswander (VN) reported on the finalization of the new underwriting flyer. Underwriting to have 3 levels: \$500, \$750, and \$1000. WEFTfest tentatively set for second weekend in September. Working on fall pledge drive. Financial Development committee to be held at 3:15pm Monday June 10 at WEFT. TH expresses the need to cross-promote WEFT shows. VN urges airshiffters to send a photo and a description of their show so they can be posted on Facebook. BP mentions the same can be done of RFA and Spinitron. Other social media like Dischord recommended.

H. Ad-Hoc Bylaws/SOP update Comments & Questions from Associates Previously reported in the BOD report.

VI. Voting: ◦

Board of Directors (1 + 1 seats) ◦ MF reports that Jeanie Covert's (JC) 3 month term and RG's term end at the end of June 2019. Mark Niswander nominates both JC and RG for one year terms for Member elected seats through the Associates. Both accept. Discussion as to whether Eric Zarneski wants to run again as his term is expiring. He may run through other election bodies if/when he decides. Evelyn Underwood nominates Tim Burnette. Discussion occurs as to whether Tim is eligible an Associate. He is not. BS moves to close nominations; Ed Hadley seconds. Motion passes by acclimation. 16 ballots distributed. JC and RG are elected unanimously.

Associates Exec. Comm. (1 seat) No nominees.

VI. New Business - Open Announcements

There was discussion about the Associates meeting venue. There were complaints about this location due to the lack of accessibility (elevator was broken), limited parking and public transportation availability, and the noise level (our meeting was competing with the choir and band practicing upstairs). Discussion included the cost, scheduling, and availability with this and other venues.

Bill Saylor discusses desire to have WEFT participate in the 4th of July parade. Meeting on Sunday June 9 at 2pm at WEFT to discuss. JC is archiving WEFT T-shirt photos and designs.

Spring pledge drive premiums are finished and will be delivered soon.

VII. **VIII. Adjourn** GP moves to adjourn; TH seconds. Acclimation.

List of meeting attendees:

Timothy Burnette
Andrew Cardinal
Shane Coats
Jeannie Covert
Mara Eisenstein
Mike Feldman
Robe Guennewig
Indranil Gupta
Edwin Hadley
Greg Harris
Kristen Holtz
Todd Hunter
Jesse Leaderbrand
Shaun Mills
Mark Niswander
Vicki Niswander
Paul Mueth
Gina Pagliuso
Bob Paleczny
Michael Pasteris
Eric Robeson
Anthony Santarelli
William Saylor
Richard Schoell
Robert Selby
Charles Snell
Brian Teague
Barbara Trumpinski-Roberts
Evelyn Underwood
Sheri Williamson