

## **WEFT/Prairie Air, Inc. Board Meeting Minutes – June 2019**

**7:15 PM June 24, 2019 Lincoln Building—44 E. Main St., Rm. 421 Champaign, IL**

- I. Call to Order/Roll Call II. Public Comment  
Sheri, Todd, Andrew, Jermaine, Eric, Jaye, Vicki, Bob, Barb, Ryan (late)  
guests Shane, Gina, Tim
- II. Public comment allows the community at large to comment on any topic.  
Comment is limited to 3 minutes per person. None.
- III. Approval of Agenda done
- IV. Approval of Minutes approve by acclamation: March-Vicky/Jeanie; April-  
Jeanie/Eric; May-Andrew/Vicki
- V. Executive Committee Reports
  - a. Executive Committee (Sheri)  
The board agenda and minutes from the previous meeting will be placed in the WEFT google drive folder before the meeting. Check the folder for all policies. Sheri reported on what was in Google Drive WEFT folders
  - b. Chair (Sheri)  
Sheri is working on outreach efforts. Pacifica is okay with a \$500 payment for FY 2020 to be paid in October .Weft has talked to Community United Church of Christ regarding the non-functioning elevator causing a possible breach of contract. Hessel Park Reformed Church is willing to work with us to provide Associates meeting space for \$25 per meeting. Gina expressed that she is hoping that this is being taken care of by the Associates/Mike Feldman because it is for the Associates meeting.  
Fourth of July parade-WEFT will be a part of the July 4 Champaign Celebration parade with a float thanks to Bill Saylor and the 4<sup>th</sup> of July committee.  
WEFT is confirmed for both Champaign Pride and the Taste of Champaign (fee paid).  
Volunteer Recruitment and Retention The board needs to have a brainstorming session about getting volunteers and retention of volunteers  
Following up from training.
  - c. Treasurer  
See written report.  
The budget is set through the end of May (see folder).

WMW and Krannert are both due to pay for continued underwriting.  
Antenna cost-there should be no change. (See report)

VI. Standing Committees

a. Digital Library-Bob

1<sup>st</sup> quarterly report is done, 2<sup>nd</sup> quarterly report is submitted.

A new cd player has been installed. WEFT was off the air at one point in the past few weeks. This has been fixed but airshifter need to be careful about unplugging wires and changing settings.

b. Programming-Gina (See report)

Programming will be preempted for the Homelessness Marathon on July 24<sup>th</sup> from 5pm-midnight. (This year the Homelessness Marathon is broadcasting from Maine) .The Programming Committee is recommending changes in the Sexual Harassment policy and suggested that WEFT legal counsel should look at this policy and offer changes to be made to the policy. Bob/Jeanne

c. Financial Development-Vicki (See report)

The Finance committee is missing information about the tower costs for the budget that was presented in August and voted on in Sept. WEFT should have an attorney on retainer.

The Underwriting flyer is done and the Financial Development Committee is having a special meeting on June 26....to plan the underwriting campaign

WEFTfest will be Sept 8 (Pledge drive is Sept 3 – 12)

d. Human Resources Committee-Robe

HR is researching background checks for new volunteers. Everyone at the station should have background check. Andrew has done background check research. WEFT needs to look at other com radio station policies

e. Music – see report

Gina suggested that the Music and PC chair meet about music

f. Public Relations

4th of July Float needs to be built

VII. New Business

VIII. Old Business

a. Tower – Robe put in his report to the FCC a month ago and we didn't hear from FCC regarding tower approval. WEFT has to have this information for an accurate budget

b. ~~Station Manager~~ Administrative Assistant position. It was decided to delay doing anything about hiring an AA for WEFT until all of the tower/antenna expenses are figured out. Todd moves that

everyone who applied that we aren't going to hire anybody. Sheri is going to contact all applicant

- c. Gift Donation Policy-(see folder) approved Bob/Barb
- d. Alcohol & Drug Policy

The WEFT board is working on this. Smoking and illegal drugs are not permitted in the station. Alcohol is not permitted in the station unless the board gives permission for special events. Todd moves we vacate any prior policy re drug and alcohol Todd/Jermaine

Vicki "Smoking and illegal drugs are prohibited on the premises at WEFT. Alcohol is not permitted unless prior consent has been given by the weft board of directors." Todd Jermaine

The waiver for alcohol in the station will be given for station sponsored events on a case by case basis

- IX. Elections - Jermaine was elected by the board to the board.
- X. Board Comment  
Ryan-resigned from the board because he is moving out of state
- XI. Adjournment Sherri/Jermaine