

WEFT/Prairie Air, Inc. Board Meeting Minutes

**7:15 PM-8:15 PM July 22, 2019 Lincoln Building 44 E. Main St., Rm. 421
Champaign, IL**

I. Call to Order/Roll Call

Sheri, Robe, Todd, Andrew, Bob, Jeannie, Barb, Vicki
Jermaine-absent, Eric-expired, Ryan-resigned

Guest-Gina

II. Public Comment - none

III. Approval of Agenda - as amended

IV. Approval of Minutes - done / corrections by Todd

Jermaine's board term runs through September 2020

Eric is not board member

Digital library-weft streaming down

Gina—programming committee recommending changes to the sexual harassment policy to contact an attorney for any claims. Also, update to mandate notification of all four folks currently called out (Procedure step I) if a sexual harassment claim is made - Board Chair, Vice-Chair, Chair of Human Resources Committee and Station Manager. Change "or" to "and."
The board acknowledges receiving policy statement. Step 1 hire an attorney Barb/Todd

V. Reports

A. Executive Committee - none

B. Chair

Implementing recommendations from student group

Sheri looked at things and picked a couple to start on

e-newsletter, bring underwriters into, highlight community events, Sheri went to fund raising workshop at United Way.

Need to have someone or a committee who is willing to do this

Increasing visibility is a priority

Maybe WEFT should have student board member

Bylaws

Joan Dixon-Governance committee needs to be formed. Sheri wants to use documents from other radio stations and revise bylaws beyond Joan. Can she recommend an attorney? First priority is to revise election policy. Look at this and make suggestions.

Need to be able to protect ourselves have an attorney to look at our docs.

Vicki says the board probably shouldn't try to just amend bylaws. Rewrite them.

NFCB gave Vicki a set of bylaws that they recommended we adopt Set a date—Vicki will send out a doodle poll Maybe mid to late August

READ OUR BYLAWS – by August 1

Governance Committee--Barb, Dave Witzany, Jermaine, Sherry, ~~Erie Shott~~

- C. Treasurer – Bob (see report) Jeff Reconciled Budget beginning of July, got \$775 from community shares

Since start of FY 2019 \$6000 underwriting

Benefit in August-

Still paying tower rent but we don't know if/when it will change

Power bill high...transmitter room stayed hot. But everything is going to change when we move the tower/transmitter

Vicki is going to talk to Minuteman press re: bills and underwriting

D. Standing Committees

- Digital Library – no meeting in July, new zara/spinitron computer installed (Bob) Windows 10 -- put a note saying don't leave the streaming page up
- Programming – Gina-see report on Google drive June 25, no quorum see report for July 9. Shane Coates—500 miles from Memphis started last week Vicki had live music guests -- Friday Weft Weekender Morning Menu), started new Courier Food Sleuth Radio on Monday, Eric Z tentative approval to do Sat 10pm -12am (Rogue Roundtable). Ryan resigned from the PC. There is an

Associate Elected vacancy open. in Sept. The Homelessness Marathon will be broadcast by WEFT July 24 5 pm – 11pm

- Financial Development – Vicki—WEFT flyer done, started contacting businesses, combine underwriting and raffle. There will be a WEFTfest meeting Saturday at 2pm. Get Radioactive with WEFT is the theme. 8 – 10 donors for the raffle so far. There will be a jazz benefit for WEFT and the CCHCC on August 3 at the Iron Post. Jeff wants someone from WEFT there to do the WEFT introduction and promotion.
- Pledge Drive -Get Radioactive with WEFT Sept 3-14. WEFTfest is Sept 8.
- Human Resource Committee – Robe talked to Ernesto from NFCB and then called two other radio stations (Bloomington IN and Ft Collins CO) about doing background checks on airshifter. Both stations have an airshifter contract. You have to have a person's consent before you check the sex offender database.

Vote to extend Barb/Jaye

- Music committee – There was no quorum. The MC has a plan to recycle culled cd's, Gina takes will take the cd's and recycle them where she works. Dave Monk will take the plastic – Reggae will load up recycle bins on Thurs.
- Public Relations—same as financial dev
- Todd – At the brainstorming session no one signed up on signup sheets.

Coming events:

- WEFT/CCHCC benefit at the Iron Post August 3 (Sheri will be there)
- CCP Wine Walk August 9 5-7pm (Sherry, Todd volunteered)
- WEFT is going to be at the Pride Parade in Champaign on Sept. 27.
- WEFT is on the Quad Day wait list
- WEFT can/should participate in the Parade of Lights (Christmas) Nov. 30 2019 6pm

There was discussion about making a PR bin for tabling at events. It should contain documentation, materials, etc. Gina and Jeannie volunteered

VI. New Business

- Policies for stock donations –Eric Schott is an attorney and may be asked to review the policy.
- Tabling at events

- Discussion of Listserv issues – a moderator has to approve messages because too many recipients create issues. Bouncing email. wefto is moderated because of tech issues. weftb is not supposed to be moderated, but weftb just goes to board. Dreamhost has issues but we have a lot of information archived on dreamhost and it is not practical to change hosts. Sheri will change the password for weftb—boardchair.
- Board Member Orientation – Jeannie is working on a Board Member orientation doc (using Vicki's Board manual and other documents) for new or old board members with help from Vicki and Barb. Robe would like list of expectations for board member before next board meeting.
- The board should set a standard for revision dates and numbers.

VI. Old Business

- Tower – Robe priced a 3 bay antenna (\$17-18,000 +/-) WEFT may have to reapply to the FCC with updated information. It will be at least another month.
- Next steps in finding a station administrative assistant. Sheri contacted all applicants to tell them we are not able to hire at this time. Some applicants are interested in airshifter training.
- Discussion about filling the At-Large Executive seat was tabled
- Board election was tabled

VII. Board Comment

No board comment

VIII. Adjournment 9:01