

WEFT/Prairie Air Inc.
Board Meeting Minutes – April 27 2020
7:15PM – 9:15PM
April 27th, 2020
[Online Zoom](#)

7:15 – 7:25 Call to order/ Standard Business start 7:21

Meeting held via Zoom

Introductions

Present: Robe [meeting chair], Brian, Barb, Todd, Jeannie, Jermaine, Bob

Absent: Tim, John

Guests: Cope, Gina, Vicki, Mark, Lynn White

Public Comment

Cope: Thanks to the Remote Access Team because it is doing an amazing job and she is very impressed with the way they are operating Robe seconds that Vicki sent link to wefto for zoom

Approval of agenda

Jermaine/Barb

Approval of minutes

Make sure the most recent version of the January minutes have been posted. Robe/Todd February minutes correction Rosebowl is one word.... I will fix it. Robe/Jermaine

Discussion of Action items and process

Action items will be added to the list during Board and EC meetings

- **If a Board member has problems getting an assigned task done they should let other Board members know, so Action items don't fall through the cracks.**
- *Robe* is going to set up a tab for closed items in the Google spreadsheet Action item document
- *Jermaine* will write that up the FCC/NFCB policy regarding air- shifter political candidate WEFT policy
- *Bob and Brian* are taking care of the WEFT Instagram account
- *The Social Media committee* has the current Twitter password
- *Boneyard Arts-WEFT* is listed as a participant. The festival has been postponed and this will be addressed when a new date is announced
- *John* will be in contact with the lawyers at O'Byrne, Stanko & Jefferson
- *Jeannie* will maintain the action item document. Board members are responsible for keeping it updated. Send email to board detailing what has been done and Jeannie will update the Action Item document
- *Jeannie* – The Public health district is going to distribute masks and WEFT might be able to get some
- *Lori Coey* will be making masks but would like airshifters to donate material

Action Items complete

- *Todd has completed reclaiming the WEFT Twitter account
- *Robe has sent an email out about WEFT security and what actions are being taken

Executive Committee Reports

- Chair
 - Robe- There were two EC meetings between the last BoD meeting and this BoD meeting
Pledge Drive has been delayed due to COVID 19.
The Board has sent out email regarding WEFT procedures due to COVID 19
WEFT has suspended all in person meetings. Virtual meetings can be held via phone or online. There are supplies at weft for the purpose of sanitizing equipment and appreciation goes out to everyone who is helping with this. WEFT received a check from the Community Foundation of East Central Illinois via Joan Dixon
 - The Board discussed the issue of WEFT leadership and what needs to be done.
 - WEFT Pandemic policy. WEFT has a policy. The stay at home order from the governor is extended through May 30. An airshifter has to wear a mask in public if it is not possible to social distance. There is signage posted on the front door and the home page at weft.org will be kept up to date. Jeannie will send up to date information to the Board. Gina will contact airshifters who have shows hosted by multiple people. Could
 - Todd will talk to John about getting the password for boardchair@weft.org
- Treasurer
 - Bob put two treasurer reports in Google-See reports.
 - Jermaine has heard from someone from WILL that there is probably not going to have much underwriting for the second half of the year because of financial difficulties for businesses due to COVID 19. WEFT might possibly look for in kind underwriting – cleaning co., food, etc

Standing and AdHoc Committee Reports

- Remote Access Team Report
RAT is doing a great job. Gina put the report in the WEFT folder. Jeff, Bob, Gina, Jason F. Bruce, Brian, Ian, Fred, Cope. Fifteen airshifters are doing shows from home, twenty one shows are still being done in the studio, and forty two are being covered by zara or are Courier shows
- Social media team
Todd is chair. Brian will send minutes of the meetings to google drive. The team is working on how to best use social media for WEFT. Michaela Lennon and Jeannie are interested in working with this team
- Governance committee
Jermaine will send an email to wefto and utilize the fact that people are trapped at home to get work done on the bylaws. He wants to have the revision work done by the end of June so the larger body of weft can vet the document. There are some articles that need to be smoothed out. This will be done with zoom meetings
- Programming – Gina. There are notes from last 3 meetings in google drivefolder

- Music – Barb will send Music Committee minutes to Anthony to put in google drive. It has been hard to get music for various reasons
- Digital Library
 - Robe facilities- light for front door (delayed) There are three important items that are coming up and that need to be addressed.
 1. Need to replace water heater.
 2. HVAC.
 3. Roof (leaking) Someone will look at it this week.
 Need to calibrate the transmitter and then WEFT can go up to full power next week.
 - Bob digital – Fred filed the sound exchange 1st quarter report. 2nd quarter reporting starts May 3. One of the CD players went bad and a replacement was ordered. Computer is holding up pretty good. The front door is having problem with locking again.
- Financial Development

There has to be a representation from the Board as chair of the Financial Development Committee but it can't be the treasurer. Financial Development is part of the PR committee. Discuss off line.
- Human Resources

Robe there was an incident with someone who put software on the WEFT computer that wasn't from WEFT. HR and Programming will send the person a letter reminding them that this is against station rules but no action will be taken.

Old Business

- Tower
- Google Drive
- Fund Raising-tabled
- CCP Representation-no report
- Social Media-done

New Business

- Tabled for next meeting

Closing

- Next Board Meeting June 1.

Board Comment

Bob-WEFT has received lots of good comments and donations from listeners who appreciate that WEFT is still broadcasting. Todd pointed out that WEFT is essential to our listeners.

Jeannie has been posting items reaching out to all parts of the community on the WEFT facebook page. Streaming way up.

Airshiffters Carol and Aaron Ammons had call-ins from local authorities to provide information about what is going on with regard to COVID 19 in the area

WEFT should send email to let airshiffters know that the Board appreciates everyone.

Jermaine-remote attendance at meetings is good

Adjournment

9:15 Todd/ Jeannie

BEFORE NEXT MEETING

Robe wants board members to answer the following:

- What are your strengths?
- What do you think success is for weft?
- Who is your backup?

Submitted May 9, 2020 bt-r