

WEFT/Prairie Air Inc.
Board Meeting Minutes – June 22 2020 (revised)
7:15PM – 9:15PM Zoom Meeting

- I. **Call to order/ Standard Business** 7:18pm

- II. **Introductions**
Robe, Barb, Jeannie, Todd, Jermaine, Bob
Guest: Mark, Vicki, Gina

- III. **Public Comment**
None

- IV. **Approval of Agenda**
Todd/ Jermaine

- V. **Approval of minutes**
I don't know who made the motion and seconded

- VI. **Action items** – Jeannie – ongoing (see page)
 - Stanko Retired. They have a new person to handle weft business
 - Light will be fixed this week
 - ?Fundraiser by Tim ?
 - Facilities—Roof
 - Email to airshiffters – appreciation -in process
Who is writing the letter or email? Robe, I assume.
 - Review incoming FB messages Jeannie
 - Google drive locked – done
 - Transition to Phase 4 -send out email to airshiffters
 - Jermaine – create an archive of old agenda and minutes

- VII. **Executive Committee Reports**
 - Chair (Robe)
 - Tim, Brian have resigned.
 - John has not been to 4 meetings. It is up to the chair to accept absence. Robe is going to try to contact him again.
 - Treasurer (Bob)

- See report in Drive

VIII. **Standing and Ad hoc Committee Reports**

- Remote Access Team Report (Gina)
 - 16 at home produced, 32 in studio, 30 syndicated or covered by RAT
 - Problem with keyboard. It got fixed by Bob shaking it.
- Social media team (Todd)
 - total of 5 people on committee (lost Brian)
 - What is the plan? When the committee gets a request for promotion, it can be posted. Is there a way to track stats for social media?
- Governance committee (Jermaine)
 - Committee is progressing with overhaul of Bylaws by mid-July
- Programming (Gina)
 - Didn't have quorum
 - 3 program reviews due
 - Got 1 new program proposal
 - 64 airshifters. List of open slots
 - Metrics-Underwriting & Fundraising suggested.
- Music: no report
- Digital Library (Robe)
 - Facilities Report
 - Air Conditioning
 - Door has shifted – door doesn't make contact with threshold
 - Ants. Robe will make up organic spray and Bob put out ant traps.
 - Reinforce airshifters taking trash with them when they leave
 - Fred has submitted 2nd quarter sound exchange
- Financial Development Committee (Vicki)
 - Summer appeal letter
 - WEFTfest
 - Pledge drive
- Human Resources (Robe)
 - No Report
- Finance Committee

- On track

IX. Old Business

- WEFT signed the Champaign County Business Safety Pledge
- RE: Email response - Give board members at least 48 hours / maybe flexible, note if it is time sensitive. If it is an emergency use the phone
- COVID 19 Phase 3 to Phase 4 opening/can continue with Zoom meetings or can meet in the Great Hall up to 8 people. No more than 3 people in the booth. Social distancing and masks required. Remove the ban on meetings in station. Signage needs to be updated. Responsibility to take trash with you.
- Check in with Lincoln Building to see if we still have the room ??? who will make contact?? Robe, I assume.
- Making sure PSA's are up to date in booth

X. New Business

- Future Planning
 - Robe-statistics # of airshiffters and board members, airshifts full and empty, donations, donation amounts-gives us an idea of when we get money.
 - Jermaine proposal – tracking listeners with a listener survey (see email). Give listeners a chance to win a gift card. Knowing how many people are listening could help with underwriting.
- Elections- next meeting

XI. Closing

- Next Board Meeting - July 27
- Board Comment
- Adjournment Todd/Jeannie 9:58pm