

**WEFT/Prairie Air Inc.**  
**Board Meeting Minutes – August 24 2020**  
**Updated 9/9/2020 Jeannie**

7:15PM – 9:15PM  
August 24<sup>th</sup>, 2020  
Online Zoom

1. Call to order/ Standard Business 7:20 pm  
Present: Robe, Bob, Barb, Jeannie, Todd, Jermaine  
Guests - Gina, Mark, Vicki

2. Public Comment  
Thanks for dehumidifier (Gina)  
Could the station buy a zoom account for committee chairs so we don't have issues? (Gina)

3. Approval of agenda as amended  
Add zoom acct discussion under new business Jeannie/Robe

4. Approval of minutes as amended Todd/Jeannie

5. Action items -- Jeannie

- Candidate policy finished -- policy approved- write it up, notify members, put on website deadline 9/1/2020  
So we are in agreement it was passed. We needed to get it passed during the August meeting for the upcoming elections. As we stated in the meeting, it is implied that if running unopposed the rule does not apply. As stated, we will update the policy next meeting.

There was a 4–2 vote following discussion, and the motion carried.

- Update political candidate file -- Gina-will update, send it and post deadline 9/1/2020
- Robe will look at door squeak – when he can get to it
- Contact with person at Lincoln Bldg.- Robe - meeting room has changed. WEFT can use the space. If there will be a lot of people at the meeting maybe WEFT can find another space. Outside of that, we can use the space. Key from John Parker— John responded to Barb and will return key(s) Tuesday 8/25/2020
- NFCB – everyone on the board can log in
- IT support – Bob will continue to do hardware but not systems
- Key policy needed. Add to September 2020 agenda.
  - Mark Niswander suggested: anyone needing a key places a deposit of \$X to get the key. When they return the key, their deposit is refunded to them.

6. Executive Committee Reports

- Chair: Reported Board Executive Committee met on 8/17/2020 for the purpose: to discuss retaining a lawyer to help resolve some FCC issues with missing ownership reports from 2014 and 2016

- NFCB – everyone should be able to login to their accounts now. Robe to get Vicki account.
- Station license- missed a couple of reports 2014, 2016 Robe tried to fix this last year, now getting legal counsel (Mike Couzins) – we can send a different form. Mike will fill it out with all members on the Board since 2013. Should cost less than \$1000. Exec Committee – met to discuss this 8/17/2020
- Treasurer- Bob (see report online)
- Accounts looking good
- Sold Apple shares in July

## 7. Standing and Ad hoc Committee Report

- RAT – Gina—Team is stable. RAT had a meeting last week to figure out how to streamline the work of the committee because it looks like it will be needed for another at least another 6 months. RAT is also researching additional Zara capabilities. There is a paid version of Zara that they are investigating as well. They plan to talk to current and maybe former airshiffters who would be interested in producing shows from home. Vicki is working with Mike Feldman on further Audacity training.
- Social Media – Todd – There was no meeting this month, People are working individually, but the committee as a group isn't working on any projects at the moment. Bob has done a lot of updating of the web page.
- Governance – Jermaine – The committee is touching up documents and is going to be entering the 2<sup>nd</sup> phase. It will be passing the initial documents to an attorney to make certain they are legal and accurate. They should be ready in a few weeks.
- Programming Committee – see report / no quorum so no official report
- Music Committee – no meeting so no report
- Digital Library – Bob -- Fred posted notes online. 2<sup>nd</sup> quarter of Sound Exchange has been marked as completed. There are a few more streaming listeners according to the report. The 3<sup>rd</sup> quarter sound exchange period has just ended and the report is due in Sept. The Committee is discussing how to do IT in the future. Also, Radio Free America stopped and a replacement needs to be discussed.
- Facilities- The new dehumidifier is installed and working well. Robe is still getting quotes for the HVAC System.
- Financial Development -- Vicki,
  - 2 Grants are due next Monday, Pledge drive will be 1 week only and will not be a typical format. Vicki will ask airshiffters to record a pitch to be put on Zara. Everything re: pledges will go through the website.
  - Considering Virtual WEFTfest. Vicki still needs concrete information. There is a theme and design already. The theme is Ear Art From the Heart.

- Human Resources- no report
  - Finance Committee- Jermaine will be sending an email to weftb with the proposed budget next week
8. Old Business
- Covid-19 – Jeannie update posted updates on WEFT FB page, creating PSAs, into dropbox and being posted in the booth
  - Future Planning – Todd and Robe – Todd --social media team (business college report), suggested doing youth outreach. This is not practical right now. If we want to get young people into WEFT we have to try to make WEFT the type of station they will listen to. Does weft want this? Our listener base is aging. This should be discussed in a future social media meeting. Let Todd know.

For the future planning, I understood that Todd would organize a "Future Planning" meeting, separate from Social Media. He is going announce this at the Associates meeting and schedule the meeting after that. He will send the meeting announcement to WEFTo. The purpose of the meeting is to review and discuss the Business school report and determine what parts of it WEFT can implement and how. This may translate into a Social Media team, but this depends on what the team comes up with and if there are volunteers to do so.

I was thinking one week from the Associates meeting, with an opportunity for anyone interested to read the report beforehand in order to discuss it.

9. New Business
- A paid Zoom acct. can be purchased for \$100 per year to be used by all Prairie Air, Inc. official committees / what is on the calendar gets priority Robe/Jeannie
  - Supplies – wipes being left open. Need to remind airshifeters to close the lid to the wipes container.
10. Closing
- Jeannie thanks Barb re thank you letter
  - Barb got a facebook response from John who will bring keys tomorrow

Next Assoc meeting 9/3/2020  
 Next Board Meeting 9/28/2020

11. Board Comment

12. Adjournment 9:22 Robe / Todd