

WEFT Associates Meeting
Thursday, September 3, 2020

7:00 pm – 9:00 pm

On-Line via <https://zoom.us/> (ID: 563 381 811 ; telephone call-in # 312-626-6799)

Meeting minutes

- I. **Call to Order** Mike Feldman (MF) @ 7:15pm. Todd Hunter announces the Social Media Committee re-launch. Committee created in Jan 2020 to respond to U of I business assessment of WEFT and how to recruit younger WEFTies. Next meeting Thursday Sept 10.
- II. **Introductions** – completed.
- III. **Approval of the Agenda** Michael Pasteris (MP) moves with correction of minutes date, Bob Selby seconds. Passes via acclamation.
- IV. **Approval of the Minutes** of the March 5, 2020 meeting. MP moves, Rich Bressler (RB) seconds. Acclamation.
- V. **Reports from Committees & Board;**
 - i. **A. Board of Directors** Robe G. (RG) (BOD Chair) reported the BOD has 6 members working well together. Thank you email sent to airshiffters from the BOD. The WEFT Governance Committee is chaired by Jermaine Raymer (JR) and is working on a re-writing of the WEFT Bylaws. RG reported on a new political candidate policy passed for WEFT. The policy asks that any WEFT airshifter running for public office to temporarily step away from their WEFT show. The FCC should renew WEFT's broadcast license by Dec. 1. Announcements required to be made on the 1st and the 16th of every month.
 - ii. **Treasurer's Report** Bob Paleczny provided the report (attached).
 - iii. **Governance Committee** JR reported that the committee has been meeting weekly for the past 3 months. Their goal is to streamline the Bylaws. Changes will be vetted by a lawyer, then approved by the BOD, then presented to the Associates.
 - iv. **Human Resources** No report.
 - v. **Programming** Gina Pagliuso (GP) provided the report (attached).
 - vi. **Music** Anthony Santarelli says the committee is keeping new music processed as it comes into the station. Culling is difficult to do remotely
 - vii. **Digital Library, Eng., Bldg.** Fred Segovich provided the report (attached).
 - viii. **Financial Development** VN reported that 2 grant requests have been submitted. The first is to CFECI to replace HVAC, water heater, CD players, and computer. Total requested: \$7000. The second is to the Common Ground Food Coop for their 'round up' program. Email on fall pledge drive coming out soon was postponed but a letter sent to the membership. Current issues are fundraising and WEFTfest. The Community Foundation grant proposal is due in August; currently working with the DLC on equipment needed. Post cards have been acquired for thank you notes to donors. Fall pledge drive is set for Sept 13-20. Asking airshiffters to record a pitch that will be incorporated into Zara. We have a t-shirt design from the Spring 2020 drive that did not occur and a theme: "Ear Art With Heart".

A virtual WEFT-fest is scheduled for Sept. 20 from 3-6pm. Videos of 15 musical acts from WEFT Sessions interspersed with pitches and introductions. An on-screen QR code will take viewers to the WEFT donate site. The pre-drive letter goes out next week.

ix. Remote Access Team (RAT) GP provided the report (attached).

- VI. **Elections:** BTR moves to hold PC elections first., Ed Hadley seconds. Acclamation.
- a. Programming Committee (1 seat) BTR nominates GP, Ed Hadley (EH) seconds. Bob Selby (BS) moves to vote via acclamation. EH seconds. Motion passes by acclamation. GP is re-elected to the PC via acclamation.
 - b. Board of Directors (2 + 4 seats open; 2 Associate-elected positions and 4 Member-elected positions); VN nominates herself, BTR seconds. GP moves to vote via acclamation since the polling function on Zoom is not working properly. BS seconds. Motion passes via acclamation. VN is elected via acclamation to the Associate-elected BOD seat that expires in 3/2022.
- VII. **New Business** None
- VIII. **Adjournment** Business concluded at 8:44pm.
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Attachments

Treasurer Report -9/3/20 September Associates Meeting – Zoom

Account Balances 9/3/20

PNC Checking & Money Market	\$85,651.24
(June \$73,007.35, January: \$85,278.77)	
Paypal	\$127.94
TDA – 416 x APPL \$120.59 + 3000 x PSEC \$5.06	\$65,112.48
TDA Cash (7/31 APPL sale 2 month PSEC dividends)	\$6730.21
Total Assets (June \$135K, January: \$157K)	\$157,621.87

Income:

Donorsnap income - June \$2281 July \$3670, Aug \$6547

Summer App \$6295 Fall Pledge Drive starts Sept 13

Sold 15 shares of AAPL 7/31 @ \$407 - have realized \$30,237.01

Apple stock split 4 for 1, now have 416 shares @\$121

Community Shares 1467.71 (deposited into checking today)

Underwriting – Big Grove 2 year show \$1000, (paid 2 years)

A to Z Painting 1 year show - \$500, Parkland ProjectREAD \$500

UW since 10/1/19 (start of FY '20) - \$5310

Expenses:

Dick Butler Roofing – Seam Sealing - \$715

SAM System for Award Management (Illinois Arts Council) 5 yrs - \$1199

Pacifica 4th Qtr. payment - \$125 USPS PO Box renewal - \$118

Quickbooks Online - \$387 (thru 05/21) downgrade from Plus to Essentials

COVID Cleaning \$125 – most lately has been In-Kind Donations (\$200)

Monthly Bills – Tower Rental \$736.45 Comcast \$316, Donorsnap \$79

Total Power in August - \$1036

Viastreaming \$32 ABC \$30 AT&T (tower phone) \$66

Radio Free America – ceased operations

Upcoming: Hot Water Heater \$500? HVAC Unit ??? getting bids

Sept. Hartford Ins. (Building, Ant & Transm) \$3400+, Beehive Ins. (Brd. Liab) \$821

Income History: 2020 - \$36.3K, 2019 - \$90K, 2018 - \$99K, 2017 - \$70K

PC Report for September 3, 2020 Associates' Meeting

New/Time Change Shows:

Radio Free Labor (Saturday 11a-1pm) – Bob Paleczny (Gus Wood)

Magical Mystery Tour/On the Ground: Voices of Resistance/Behind the News (Weds 6-7pm)

Economic Update/We Do the Work (Saturday 2-3pm)

Michael Johnathon's Old-Time Radio Hour WoodSongs (Saturday 5-6pm)

Night Moves - Ian Hammond (2nd and 4th Wednesday 8-10pm)

Ended Shows:

Blues Connection (Wednesday 11:30am-2pm) - LOA

500 Miles from Memphis (Wednesday 7-8pm) - LOA

Music, Movies and More (Thursday 7-8pm) -LOA

Special Programming:

Virtual WEFT Fest is in the works for Sunday, September 20 – times TBA.

Program Follow-Up:

Miles Ahead – Mike Pasteris

Night Moves – Ian Hammond (not presented yet)

PC Membership/Open Seats:

One Associated-elected PC seat (two year term) is available for election tonight. Two BOD elected seats available – please see Gina for BOD election procedure if interested.

PC working on:

Due to WEFT Covid-19 restrictions and a lack of actionable items, the PC did not meet between 3/24/20 and 6/23/20 (with the exception of two “touch base” Zoom meetings – one in late March and one in early June).

Airshifter tracking tool – reminder emails went out to any Airshifter that has not attended two Associates' meetings in the past year on Sept. 1 (21 Airshifters). Reminder emails were sent out to all Airshifters in arrears with their membership dues on Sept. 1 (11 folks – 1 has become current since notification).

Political file – PC sent email/posted names of all candidates for political office (General Election – Nov.3) on September 1. Please notify programming@weft.org if any candidates appear on-air for Political File update.

Open Shows email sent to wefto on 9/3/20. Program proposal forms (hard copies) are in PC binder in the back studio. Digital versions found at http://new.weft.org/about/show_proposal.html

Airshifter Training:

Airshifter training via Zoom (classroom) occurred on July 7 – five folks went through training. In-booth training won't occur until COVID-19 precautions are relaxed.

RAT (Remote Access Team) Report for Sept. 3, 2020 Associates' Meeting

As of August 24, 2020 15 shows per week are being home-produced and 34 shows per week are being produced in-studio. The balance of 29 shows per week was being covered by RAT member remote operations (Courier/Informational programming/Zara).

As of July 26, 2020 16/34/28

As of June 22, 2020 16/32/30

As of June 1, 2020 16/29/33

WEFT RAT continues to support Airshifters who choose to remain at home via remote Zara coverage or through facilitation of the broadcast of home-produced programming.

RAT met on August 18 to discuss efforts to continue supporting WEFT Airshifters during COVID-19 precautions.

- We feel strongly that we'll need to continue with RAT operations for an additional 6 months.

- We're considering recruiting more members to help with remote show starts and transitions.
- We're developing a "building a playlist" document and tutorial for RAT members that haven't performed this task since late March.
- We're researching additional Zara capabilities to ease multiple transitions per day (starting slow by trying to program Jazz/Blues/World playlist)
- We're also researching additional "automation" programs that might allow for ease of setting up longer playlists to reduce the number of RAT "touches" per day.
- We sent out another call for Airshiffters to try at-home production via wefto on 8/31
- We may ask past Airshiffters if they'd consider producing shows at-home for broadcast

WEFT Digital Library Q3 Associates Meeting

09/03/20 7:00 PM via Zoom

1. Standard Reports:
 - a. Sound Exchange:
 - i. Q2 report period completed May 3-16, Complete, 372 ATH.
 - ii. Q3 period complete, processed, submitted for review.
 - b. Library ripping /archiving:
 - i. Six-month archive (Lib and PA) due ~ July 2020, in progress.
 - c. Facilities:
 - i. Furnace draft motor issue: Part of HVAC replacement.
 - ii. HVAC replacement: Estimates collected.
 - iii. Hot water heater: Estimates collected.
 - iv. Dehumidifier: Installed, Done.
 - v. The front door battery tray corrosion: Pending cleaning.
 - vi. Front door took water into airlock during rainstorm: TBD.
 - vii. Bathroom vent fan: Pending install.
 - viii. Station roof leaks: Repaired, Done.
 - ix. Station security:
 1. Front door lock: Pending adjustment.
 2. Improved lighting: Pending install.
 3. Motion detector: TBD if needed.
 4. Intercom: TBD if needed.
 5. Possibly change door code: TBD.
 - x. Transmitter move update:
 1. Pending disposal of antenna and wire.
 - d. Engineering / IT:
 - i. Bob stepped down from IT support role effective 7/10.
 - ii. Zara / Spinitron computer issues: No major issues.
 - iii. No Recording / Streaming computer / Viastreaming issues.
 - iv. CD player issues: No major issues.
 - v. Motor-boating noise still there, no change.
 - vi. Radio Free America has ceased operations.
 - e. FCC:
 - i. Public File: Next Ownership Report 323-E due 12/2021.

- ii. Public File: Next Issues and Air Time Requests submitted 7/10/20.
- iii. Transmitter lic extension & microwave link must be filed 12/2020.
- iv. Response to Emergency Broadcast System 8/7/19 test failure:
 1. The logfiles are accumulating ok.
 2. The Jul monthly test was 7/7 10:15 am, and transmitted.
 3. Applied update 89-30 to the ENDEC on 7/16.
 4. The Aug monthly test 8/4 12:15a did not come down to us.
 5. The Sep monthly test was 9/1 10:15 am, and transmitted.
 6. There are 5 remaining updates to apply.

Meeting Attendees

Rich Bressler

Jeannie Covert*

Jason Croft

Cope Cumpston

Mike Feldman

Jason Finkelman

Robe Guennewig*

Ed Hadley

Ian Hammond

Michael Hill

Kristin Holtz

Todd Hunter*

Micala Elise Kauffman

Craig Koslofsky

Jeff Machota

Mark Mulcahey

Mark Niswander

Vicki Niswander

Gina Pagliuso

Bob Paleczny*

Michael Pasteris

Jermaine Raymer*

Anthony Santarelli

William Saylor

Rick Schoell

Fred Segovich

Bob Selby

Barbara Trumpinski-Roberts*

Zach Widup

Dave Witzany

*BOD members (ineligible to vote in Associate proceedings)